

INGLEWOOD UNIFIED SCHOOL DISTRICT

401 S. Inglewood, Avenue, Inglewood, California 90301 phone: 310/419-2700

January 6, 2016

Dr. Vincent Matthews STATE ADMINISTRATOR

> Tech Ed Services, Inc. One World Trade Center 8th Floor Long Beach, CA 90831

ADVISORY BOARD

Mrs. Margaret Richards-Bowers President, Seat #1

Ms. Melody Ngaue-Tuuholoaki Vice President, Seat #3

> Dr. Carliss R. McGhee Seat #2

Mrs. Margaret Evans Seat #4

Dr. D'Artagnan Scorza Seat #5

ADMINISTRATION

Dr. Tiffany Rudek Chief Academic Officer

Ms. Nora Roque Executive Director Human Resources Services

Dr. Antonio A. Raymo Interim. Chief Business Official Re: Letter of Agency For Funding Year 2014-2016

To Whom It May Concern:

This is to confirm that Tech Ed Services, Inc. is an authorized representative for Inglewood Unified School District. I hereby authorize Tech Ed Services, Inc. to communicate with potential and existing vendors, USAC and any other organizations engaged in E-Rate process on behalf of the Inglewood Unified School District. This includes release of billing information, USAC correspondence and any other information deemed necessary to complete the application and reimbursement processes.

Inglewood Unified School District Business Office will retain the responsibility of selecting vendors, contract signature authority and USAC certification.

Please contact Isabel Montenego at 310-419-2793 if you require clarification or additional information.

Sincerely

Dr. Antonio A

Interim Chief Business Official

AR:im